

Thomasville Community Resource Center Parent/Student Handbook



After School Program for Ages 4-12

Thomasville Community Resource Center
(TCRC): (229) 226 – 5846
P.O. Box 1897
Thomasville, GA 31799-1897
Located at: 501 Varnedoe St.

TCRC Parent/Student Handbook
Revised September, 2017



Welcome to the Thomasville Community Resource Center for the 2017-2018 Academic School Year. The staff at TCRC is very excited and looking forward to another year of working with your child in our After School Program. The After School Program is designed to provide a supportive academic environment for your Child, as well as personal enrichment opportunities.

To help us maintain a safe and productive learning environment, certain policies and procedures have been developed. These policies and procedures are presented in this Handbook. Please take time to read and discuss this packet with your child. There is important information for you and your child to sign at the end of this packet. Please return the signed information to our office/staff.

We are here to assist your children. If you have any questions, comments, suggestions or concerns, **please call the Site Manager at (229)226-5846 Ext.116**. We strive to meet the needs of the children that we serve; therefore, we appreciate getting feedback from you.

Once again, we are looking forward to working with your child/children during this 2017-2018 Academic school year! And summer term.

Thomasville Community Resource Center

Mission Statement:

Thomasville Community Resource Center supports and enhances the educational, emotional and physical well-being of all people in Thomas County through educational, health and family supportive services.

Vision Statement: Dreams can come true

Our Goals:

To fulfill our mission, we will empower the youth of Thomasville through alternative community-based programs built on a foundation of Prevention, Education and Preparation. We seek to:

- 1) Provide Academic Education Support
- 2) Promote Healthy Living
- 3) Increase Environmental Awareness
- 4) Instill Life Skills
- 5) Promote Economic Empowerment
- 6) Reinforce Community Responsibility

Licensing:

The Thomasville Community Resource Center After School Program is Licensed through Bright from the Start.

<http://dec.al.ga.gov/>

Governing Bodies:

The Thomasville Community Resource Center Board of Directors is responsible for establishing the operational and personnel policies.

Admission Requirements:

The Thomasville Community Resource Center After School Program provides after school services to children, ages 4 - 12. Students must be 11 at the time of enrollment. Students who reach 12 years while attending our after school program may continue attending TCRC until completion of that academic school year. No one will be discriminated against based on race, religion, color, gender, national origin, citizenship, disability or any other basis of discrimination prohibited by applicable State or Federal law. We are committed to respecting and valuing diversity in all of our practices.

- a. **There is a \$25 yearly registration fee. This fee is due in August of each year.**
- b. If a child needs special accommodations or care, arrangements should be made with staff in advance.
- c. The custodial parent(s)/guardian(s) must agree to supply and maintain accurate, required record information.
- d. The custodial parent(s)/guardian(s) must agree to escort their child into and/or out of the Center. In addition, parent(s)/guardian(s) must agree to complete the "sign in/out" sheet when bringing their child into and/or out of the Center. No person will be allowed to sign out a child if that person is not listed on enrollment file. TCRC staff will not call and confirm. TCRC will allow a non-listed person to sign-out a child providing that the parent/guardian calls TCRC authorizing the non-listed person with proper identification be allowed to pick-up the child.
- e. Parents and children must abide by the Center's rules, policies and procedures, as amended from time to time.

***TCRC reserves the right to deny entrance to any student(s) if in the opinion of the administration it is in the best interest of the school and/or the student(s).**

Hours of Operation:

The Center's After School Program operates Monday - Friday after school until 6:30 p.m., during the public school calendar year (August - May). The Center is closed in recognition of Labor Day, Memorial Day, Thanksgiving Day, and Day after Thanksgiving, July Fourth, Martin Luther King Day, week of Christmas Day, and New Year's Day. If the public school system closes due to a natural disaster we may also be closed. **New hours during breaks 7:30 am- 5:30 pm. Summer Program hours are 7:30 am- 5:30 p.m. Normal administrative operational hours are 9:00 am – 5:00 pm Monday through Friday excluding school breaks.**

Process of Expressing Concerns:

In the Event that there is a concern you are to speak to Program Manager/Site Manager. Contact information is as follows:

Phone Number Office: 2292265486 ext 116

Office Cell: 2293794745

Email: tcrcasp@gmail.com

Program Manager Can be reached during office hours 8am-5pm, as well as during afterschool hours of operation 3pm-630pm.

Religious Events:

The Center does have some religious and cultural events and activities. In the event you do not want your child/children to participate in such events, you have the right to notify the Center. The Center will not discriminate against any person(s) who choose to not participate.

Birthdays and Other Special Events:

Birthdays may be celebrated during meal times by making arrangements

Inclement Weather:

TCRC may close occasionally due to inclement weather or an unexpected closing of the partner school. If the school closes due to inclement weather, TCRC will be closed also. If inclement weather arises in the middle of the school day and the school decides to dismiss early we will handle as follows:

If notified before 12pm will pick kids up and will remain open

If notified after 12pm parents will be responsible for picking up students TCRC will close and will not pick up students.

Subject to change depending on the severity of the situation

Attendance Policy:

Students who have been absent from the program must bring a note from a parent or legal guardian on the day they return, or must have called Program Manager to notify of student(s) absence. Excused absences are those for personal illness, death in family, or recognized religious holidays. **If there is a waiting list, students who have more than 3 unexcused absences will be dismissed from the program.** We have a limited number of spaces for students. In order to accommodate students who want to be in the program, we must ask that students attend our program on a regular basis and send in notes when an absence is necessary.

Transportation:

The Center provides transportation from all Thomasville City schools and Thomas County schools to the Center located at 501 Varnedoe Street, in Thomasville, Georgia. In the event that your child is **absent** from school, it is the **parent's responsibility to notify the Center** that your child will not be picked up at their school. We require notification of absence **at least one hour before scheduled pick-up.** This is important as it can save staff valuable time in trying to locate a child that is not on the school campus. In the event that your child misses the bus, it is the responsibility of the parent(s)/guardian(s) to pick their child up from school.

Bus Pickup Policy

Our bus pick-up is directly related to weekly paid attendance records. As you know, our policy is to collect fees on the Friday prior to each week that your child attends our after school program. Based on the fees we have received by Monday noon each week, we develop our bus schedule for that week. Our bus drivers are given a list of the students that are expected to pick up each day at school, based on our list of paid registrants that morning.

The public school that your child attends is responsible for making sure your child is in line and waiting for the bus. If your child is **NOT** in line, our driver will ask the teacher on duty if they know where your child is, but we are only responsible for waiting if the teacher can assure us that your child is actually on his/her way to the

bus line at that time. We cannot hold up other buses and students at the other schools while searching for your child.

We are NOT responsible for picking up your child after school under the following conditions:

- 1. If you have not paid for the week by Monday at noon (if we do not have payment, we assume your child is not attending that week unless other arrangements have been made in advance).**
- 2. If your child is kept after school and /or is not in line when our bus or van arrives at the school.**
- 3. If your child is picked up at school by someone else (if your child is being picked up by someone else, we would greatly appreciate a phone call so we know in advance not to look for your child).**

It is our policy to return to the school to pick up a missed child ONLY if WE forgot the child or it was our fault in some way the child was not picked up. We cannot return to the school it was YOUR CHILD'S FAULT or YOUR FAULT that your child was not picked up. In those instances it becomes the responsibility of the school and /or parent.

Agency Staff Vehicles

Due to insurance and safety policies at TCRC, no student enrolled in TCRC or any other satellite sites is allowed to ride with any employee for any cause. TCRC employees are not allowed to sign any student out of the program for any reasons.

Family Dispute Policy

If there is a **dispute** between family members (mom and dad in a divorce, custody battle between family, etc) all children involved will be withdrawn from the program until the dispute is resolved and/or court order is filed in child's file.

Right to Refuse Policy

In order to ensure their safety, children will not be released to any adult who appears to be under the influence of alcohol, drugs, or other conditions that might impair that adult's ability to safely take the child from the center. If an adult takes the child against the recommendation of the program staff, the police will be called and provided with the reason for the concern and the make, model and license number of the car in which the child is riding.

Lunch and Snacks:

The Center provides a nutritionally balanced afternoon snack during our After School Program. During our full day programs, the Center serves breakfast, lunch, and afternoon snack. Our menu is posted on bulletin board weekly for parents to review. If a child is allergic to certain foods, please make a note of that information in the student's enrollment file and also provide a doctor's note as well. If notification is not received, your child will be served the scheduled food listed on that day's menu. TCRC is a Kids Café Site in partnership with Second Harvest of South GA.

Health Forms:

Georgia state law requires that a record of your child's immunizations be on file with the Center. Forms must be submitted within **14** days or child will not be able to attend until the current form is on file. The forms must be updated if new immunizations are given.

Communicable Disease Control:

The Georgia Department of Human Resources' recommendations for exclusion of sick children from the Center will be followed. Children who have fever and exhibit another contagious symptom (such as, but not limited to, a rash or diarrhea or a sore throat, ring worms) while at the Center will be separated from the rest of the children (with supervision). The parent(s)/guardian(s) of a sick child will be notified immediately and will be asked to pick their child up from the Center as soon as possible.

Parents are responsible for informing the Center about the nature of any illness. If your child has a communicable disease, tell us when it first appears. The Center is responsible to notify all parents of their child's illness, injury and/or exposure to a communicable disease.

We will not serve a child with:

- A fever of 101 temperature or above
- A fever of 100 if combined with another sign of illness
- A skin rash that have not been identified by a phone call or in writing from a physician who has seen the rash
- Diarrhea and/or vomiting two or more times in a day
- Severe coughing
- Rapid or difficulty breathing
- Yellowish skin or eyes
- Pink eye
- Sore throat or difficulty swallowing
- Evidence of infection

Parents will be called immediately and asked to pick up their child from the program.

Medication:

Staff may be able to give medication to your child when it is needed. Before we can do this, you must fill out a "Guide for Authorization of Medication" form listing the dates, specific times, and the amount to be given.

Medications must be in the original container, and the label and/or prescription must be legible. Place your child's medicine in a zip lock bag labeled with your child's full name along with the proper measuring cup or spoon. Do not write on the original container, as our staff may not be able to read the label's directions. Any medication brought to the center by students must be given to the doctor who will assist in the administration of the prescribed medication. A consent form with directions for proper administering must accompany the medication. **All prescription drugs must be kept in the original container.**

Illness or Accident:

We will notify you in the event of an illness or injury that causes moderate to serious discomfort to your child. In the event that emergency medical services are required, we will seek prompt emergency medical treatment through 911, follow their instructions, and notify you as soon as possible.

You (parent(s)/Guardian(s)) are financially responsible for any professional medical treatment administered to your child for any illness, injury, or accident that occurs while at the Center.

Parent will be responsible for financial obligations

Dismissal Policy:

A child who does not maintain acceptable behavior within a reasonable amount of time, or causes harm to other students or staff will be dismissed from the Center, into his/her parent's care. (See **Discipline Policy, p., 10, in Child Enrollment Packet for further details**).

Late Fees:

Should your child be left at the center after the end of the program day (**5:30 in the summer, 6:30 during the school year**), you will be expected to pay a late fee of **\$1.00 for every minute, for example if you are 15 minutes late you will pay \$15.00**. Pay is due at the time of pick up. Staff expects to go home when their shifts are finished; please help us to get everyone home on time. Should you have an emergency and need to be late, please notify the Center.

Lost Articles:

We try to make sure there are no lost or misplaced clothing or other belongings. However, the Center cannot be held responsible for any items lost. Please do not allow your child to bring valuable toys (palm pilots, game boys, Nintendo DS, etc ...) to the Center. Articles left at the center will be placed in lost & found container located on the stage for 30 days.

Confidentiality:

Information pertaining to the children enrolled at the Center is considered confidential and may not be released by Center staff without first obtaining written permission signed by the parent(s)/guardian(s) except in the case of suspected abuse or neglect, threat to self or to others, or under court order.

Child Abuse Reporting Requirements:

Georgia State Law requires all staff at the Center must report any suspected child abuse.

The Thomasville Community Resource Center is a Mandated Reporting Center

Center Program:

The staff at TCRC is committed to providing your child with homework assistance as well as a variety of activities which may include drama, dance, music, art, computer lab, cooking, gardening, poetry, science, engineering, as well as health and nutrition. We are always seeking volunteers to assist with these activities and we believe that everyone has a skill to share. We invite you, a family member or a friend to sign up.

Homework Policy:

- The TCRC policy on homework is to provide assistance and to remind and encourage, but not force children to do homework.
- We will provide approximately 45-60 minutes Monday through Thursday for homework to be completed.
- If children do not complete their work in that time period, we must move on to the scheduled activities. Remaining homework will need to be worked on during free time or at home.
- At request from the child, the staff will assist with homework by explaining directions, giving examples and checking completed work.
- If your child needs more help with homework or needs one-on-one tutoring, we suggest you work directly with your child's school.

Release of Information:

Parent must complete a signed release form authorizing TCRC to allow his/her child to be in any publication or public relations activities (Career Day, Family Fun Night, on/off campus events). Parents must also complete a release of information to allow TCRC to obtain your students grades from the various schools.

Birthdays:

Birthdays may be celebrated during snack/lunch time by making arrangements with the teacher in advance. Unless the entire class is included, party invitations shall not be distributed at center

Communicable Disease Control:

The Georgia Department of Human Resources' recommendations for exclusion of sick children from the Thomasville Community Resource Center will be followed. Children who have fever and exhibit another contagious symptom (such as, but not limited to, a rash, diarrhea, sore throat, or ring worms) while at the sites will be separated from the rest of the children (with supervision). The parent(s)/guardian(s) of a sick child will be notified immediately and will be asked to pick their child up from the learning center as soon as possible. Parents are responsible for informing the TCRC staff about the nature of any illness. If your child has a communicable disease, tell us when it first appears. The staff is responsible for notifying all parents of their child's illness, injury, and/or exposure to a communicable disease.

Rules for Child Care Learning Centers

591-1-1-.07 Children's Health

(1) Exclusion of Sick Children. A child shall not be accepted nor allowed to remain at the center if the child has the equivalent of a one hundred one (101) degrees Fahrenheit or higher oral temperature and another contagious symptom, such as but not limited to, a rash, diarrhea or a sore throat. When a child shows symptoms of illness during the day, the child shall be moved to a quiet area away from other children where the child shall be supervised and provided the necessary attention until such time as the child leaves the center or is able to return to the child's group.

(2) Parental Notification. Parents must be notified of a child's illness or injury as follows:

Notification	When
Immediately notify parents and obtain specific instructions until child can be picked up or returned to group.	When professional medical attention is required, or When child experiences symptoms of moderate discomfort such as elevated temperature, vomiting or diarrhea.
Notify parents by the end of the day.	When professional medical attention is not required, or When child experiences symptoms of less than moderate discomfort, or When child experiences an adverse reaction to prescribed medication which does not constitute moderate discomfort.

(3) Communicable Diseases. The Department's current communicable disease chart of recommendations for exclusion of sick children from the center and their readmission shall be followed. Parents of all children enrolled shall be notified in writing of the occurrence of any of the illnesses on the communicable disease chart, as provided by the Department, within twenty four (24) hours after the Center becomes aware of the illness or the next working day.

AMENDMENT TO PARENT/STUDENT HANDBOOK

FEES FOR AFTER SCHOOL / SUMMER PROGRAM

After School Program Fees

\$45 weekly

Summer Program Fees

\$65 weekly

Yearly registration fee when you sign your child up.....\$25 per child

Fees must be paid by **Friday (close of business)** of the previous week to ensure bus pick up for the upcoming week. If fees are not paid by Friday a \$10 late fee is assessed.

Online Only: As an incentive to pay online, late fees will not be assessed until Monday for those parents who pay online. However, if fees are not paid by midnight Monday, the late fee is \$10.00.

Fee payments must be paid in the form of checks, money order or online at www.tcrconline.org. We do not accept cash. For your convenience payments can be made in the office by check, credit card, or money order. We do not accept cash.

Fees include transportation from all City & County Public schools (during the school year), field trip transportation during the summer, plus snacks or meals.

There is no fee reduction for absences, vacations or holidays unless our facility is closed.

If child does not attend for the week, a fee of \$30 must be paid to hold the spot if the child anticipates returning to TCRC. If the fee is not paid child will lose their slot and a student from the waiting list will be enrolled.

Weekly fees are not prorated.

If a child leaves TCRC indefinitely and wishes to return sporadically on School Vacation Days, the child may return under the following conditions

- Availability of opening
- Daily Rate: \$20 daily
- For Afterschool day(s): \$10

Late Fees:

Should your child be left at the center after the end of the program day (**5:30 in the summer, 6:30 during the school year**), you will be expected to pay a late fee of **\$1.00 for every minute, for example if you are 15 minutes late you will pay \$15.00**. Pay is due at the time of pick up or you will be charged to your account. Staff expects to go home when their shifts are finished; please help us to get everyone home on time. Should you have an emergency and need to be late, please notify the Center.

Parent Signature: _____

Date: _____

STUDENT BEHAVIOR GUIDELINES

It is important that students follow guidelines so that we can all enjoy our day in a way that is safe, fair, and fun for everyone. Students must express their thoughts and feelings **WITHOUT** using physically aggressive behaviors such as **hitting, slapping, pushing, kicking, punching, fighting, etc.** The **first time** a student uses a physically aggressive behavior such as hitting, shoving, pushing, kicking, slapping, or punching, the students parents will be contacted immediately and **the student will be suspended from the program for 5 days.** If the student uses physically aggressive behavior a **second time, he/she will be expelled from the program for the remainder of the school year and/or the summer program. Bullying is not tolerated in this program, and if your child bullies another child they will be dismissed from the program.** The students that are enrolled in our program are expected to follow the staff's directions and participate in all activities sponsored by the program. **If your child refuses to comply with staff's directions or refuse to participate in the activities they will be suspended for 3 days, and if the behavior continues the student will be dismissed from the program.**

At all ages we will advise children of what behavior is considered acceptable. For minor infractions such as excessive loudness, running, disrespectful communication, whining, throwing, and not following directions, the following procedures will apply:

1. Inappropriate behavior begins: Verbal Warning
2. Behavior Continues: Office Referral to the Site Manager, and 1 day suspension from the program
3. Behavior Continues: 3 - 5 day suspension from the program
4. Behavior Continues: Dismissal from the program

***After 3 documented infractions, the Site Manager, Program Director, and parent will meet to determine whether or not the child should remain in the program.**

Students will never be subject to discipline that is severe, humiliating, or frightening. We will never allow discipline to be associated with food or rest. Spanking or other forms of corporal punishment is prohibited. Parental involvement will be requested if our discipline policy becomes ineffective with a student.

Specific rules, procedures, and consequences will vary by site and age. Consequences may include time outs, missing special activities, written behavior contracts, suspension, and dismissal from the program.

Student Signature

Date

Parent Signature

Date

**Thomasville Community Resource Center
Internet User Agreement/Acceptable Usage Policy**

Student

Internet access is provided to students only for academic purposes and Thomasville Community Resource Center Acceptable Use Policy governs its use. TCRC believes that Internet use can promote academic excellence when online resources are used for research and educational purposes. However, with widespread access to computers and people comes the possibility of encountering material and information that do not support the mission and goals of TCRC and may be considered inappropriate by some families. It is impossible to guarantee that students will never encounter inappropriate materials, so it becomes the responsibility of the student to use good judgment when online. Parents and students should discuss appropriate and inappropriate online activities and reach a mutual understanding about acceptable standards for their family.

Student Agreement: I understand the potential problems concerning inappropriate materials on the Internet, and I will use good judgment in my online behavior. I further understand that any misuse of computer resources may require suspension or cancellation of my network access privileges.

Student Signature

Date

Parent Agreement: My child has permission to use Internet resources for academic purposes during the after-school program. I understand the potential problems concerning inappropriate materials on the Internet. I have discussed with my child acceptable standards for online behavior.

Parent/Guardian Signature

Date

NOTE: A copy of the Thomasville Community Resource Center Acceptable Use Policy is available for review at each site.

Please Print

Student's Name: _____

Parent's/Guardian's Name: _____

**Thomasville Community Resource Center
Parent Agreement**

1. The Thomasville Community Resource Center, Inc. After School Program is a program that agrees to provide after school programming for tutoring in math, reading and science. We also offer enrichment activities. The program operates Monday - Friday from 3:00 p.m. – 6:00 p.m., here at TCRC
2. My child will not be allowed to enter or leave the facility without being signed out and escorted by the parent(s), person authorized by parent(s), or facility personnel unless given written permission by a parent.
3. I acknowledge that it is my responsibility to keep my child’s records current to reflect significant changes as they occur (e.g. telephone numbers, work location, emergency contacts, child’s physician, child’s health status, etc.).
4. The facility agrees to keep me informed of any incidents, including illnesses, injuries, adverse reactions to medications, exposure to communicable diseases which involve or affect my child.
5. The Thomasville Community Resource Center, Inc. agrees to obtain written authorization from me before my child participates in routine transportation, field trips, special activities away from the facility, and water-related activities occurring in water that is more than two feet deep.
6. In the event of an emergency involving my child and if the Center cannot get in touch with me, I hereby authorize any needed emergency medical care. I further agree to be fully responsible for all medical expenses incurred during the treatment of my child.
7. My child’s physician or clinic’s name is _____ and the phone number where my child’s physician or clinic can be reached is _____.
8. I acknowledge that it is my responsibility to encourage my child to follow all program rules & procedures.
9. I acknowledge that it is my responsibility to sign and return all required paperwork and correspondence in a timely fashion including permission slips, surveys, and family event notifications.
10. **I acknowledge that it is mandatory for me to attend parent/family events annually and participate in parent-staff conferences as scheduled by the Program Director and site manager.**

Parent Signature_____

Date_____

**Thomasville Community Resource Center
Parent/Student Bus Agreement**

Due to the different bus routes there is no way we can predict the time that your child will arrive home. The drivers have routes all over the county, so it's very important that someone is home to receive the students when the bus arrives.

This agreement is to inform you and make you aware of your responsibilities when it comes to your child riding the bus. You and your child will have to follow the following guidelines while they are enrolled in the Thomasville Community Resource Center After School Program.

Riding a school bus is a privilege. In order to maintain that privilege certain standards of student conduct must be established, and students must adhere to them. The following standards of student conduct are established for safe school bus transportation:

1. Students **MUST** enter and leave the bus as school loading zones and at bus stops in an orderly manner and in accordance with loading and unloading instructions.
2. Students **MUST** remain quiet enough while riding the bus so as not to distract the driver.
3. Students **MUST** remain seated while the bus is in motion. Students who are standing because of insufficient seats must remain in place while the bus is in motion. Students will remain seated (or in place) until the bus has been brought to a full stop.
4. Students **MAY BE** directed, as appropriate, to sit three (3) to a seat if any other student is standing or sit in sufficient numbers to a seat so that no more students have to stand than is necessary.
5. Students **MUST NOT** throw objects about in the bus nor out through the bus windows.
6. Students **MUST NOT** extend arms, head, or any other parts of the body out of the bus window.
7. Students **MUST NOT** damage school bus or TCRC property neither purposely nor carelessly.
8. Student **MUST** remain quiet at railroad grade crossings.
9. Students **MUST NOT** eat or drink on the bus for their own safety and the safety of others.
10. Students **MUST** occupy the seat to which they have been assigned by the bus driver or school administrator.
11. Students **MUST NOT** possess or use tobacco, alcohol, or controlled substances (illegal drugs) on the school bus or at school.
12. Students **MUST NOT** commit any acts of verbal assault or show disrespect toward the driver or any other student, or any other school employee, such as use obscene language or profane language or gestures or commit any other act that constitutes bullying [See note at end of rules list]
13. Students **MUST NOT** commit any act of physical assault toward a bus driver or any other school employee or person on a school bus or at a bus stop.

14. Students **MUST NOT** argue or fight or threaten any physical assault toward another student or any other person on the school bus or at a bus stop. [See note at end of rules list]

15. Students **MUST NOT** use any electronic devices during the operation of a school bus, including but not limited to cell phones; pagers; audible radios, tape or compact disc players without headphones; or any other electronic device that might interfere with the school bus communications equipment or the school bus driver's operation of the school bus.

16. Students **MUST NOT** use mirrors, lasers, flash cameras or any other lights or reflective devices in a manner that might interfere with the driver's operation of the school bus.

17. Parents **MUST** remain respectful to the bus driver and the Thomasville Community Resource Center staff. If you have any questions about the bus routes you need to contact the site manager. If a parent is disrespectful or threatens the bus staff that parents child will no longer be allowed to ride the bus.

If students break one of the rules listed rules they will be suspended from the bus and not allowed to ride the bus during the remainder of the program year.

Parent Signature _____

Date _____

Student Signature _____

Date _____

Parent Handbook Acknowledgement

In order to provide the most effective communication to parents regarding activities and/or resources for your child, various types of information is presented in an annual student handbook. Our desire is to involve parents in the education of their children. We want parents to understand the daily activities and the expected behavior for their children while they are at the center, attending a program function or are in route to a program related function.

Your signature below indicates that you have reviewed the Student Handbook and understand its contents. Please sign the form below and return it to your child's after school teacher. If you have any questions, please contact the Thomasville Community Resource Center at 226-5846.

Student's Name _____

Parent's Signature _____

Date _____